



REGULATION OF POST-DOCTORAL PROGRAMS AND PROJECTS AT THE FACULTY OF LAW OF THE UNIVERSITY OF COIMBRA

Considering the provisions of Decree-Law no. 74/2006, of 24 March (in the version republished by Decree-Law no. 65/2018, of 16 August) approving the legal regime for higher education degrees and diplomas; Considering the provisions of UC Regulation no. 339/2012, of 7 August, for the creation and operation of non-degree programs at the University of Coimbra; Considering the provisions of articles 12 and 20 of the Statutes of the Faculty of Law of the University of Coimbra, approved by the UC Regulation no. 164/2009, of 22 April; Considering the provisions of article 2 of the Statutes of the Legal Institute of the Faculty of Law of the University of Coimbra; and Considering the deliberation of the Scientific Council of 21 November 2013, by which it was decided to delegate to the Legal Institute of the Faculty of Law of the University of Coimbra the organization of post-doctoral studies at the Faculty of Law of the University of Coimbra, including the post-doctoral programs organized by the Associated Centers, the present regulation of Post-Doctoral Programs and Projects at the Faculty of Law of the University of Coimbra is approved.

Article 1

Scope

A *post-doctoral program* is understood to be the cycle of studies of specialized training of doctors, conferring the post-doctoral title by the Faculty of Law of the University of Coimbra.



Article 2

Typologies

1. *Post-doctoral programs* at the Faculty of Law of the University of Coimbra can take one of the following modalities:
 - a) *Individual Post-doctorate* – post-doctoral project developed by a doctor within the scope of activities promoted by the Research Groups of the Legal Institute, under the tutorship of a member of the Legal Institute;
 - b) *Post-doctorate within a course* – post-doctoral project developed by a doctor within the scope of a post-doctoral course organized by the Legal Institute or by an Associated Center in cooperation with the Legal Institute.
2. Any of these programs can be developed within the scope of activities promoted by an Associated Center in cooperation with the Legal Institute, under the mentorship of a member designated by the Center with the approval of the Scientific Council of the Faculty of Law.

Article 3

Approval of cooperative post-doctoral programs and ongoing post-doctoral programs

1. Post-doctoral programs to be developed in cooperation with the Associated Centers are preceded by a protocol and submitted for approval by the Scientific Council of the Faculty of Law of the University of Coimbra.
2. Post-doctoral programs within a course are governed by the regulation of the respective course, which will be approved by the Scientific Council of the Faculty of Law of the University of Coimbra.
3. *Individual post-doctorates* are governed by the provisions of this regulation.



Article 4

Application

1. The application for the *individual post-doctoral program* is submitted to the President of the Legal Institute via email, to the address posdoutoramento@ij.uc.pt.
2. Holders of a Doctor of Law degree may apply for *post-doctoral studies*, except professors at the Faculty of Law of the University of Coimbra, including invited professors.
3. Holders of a doctorate degree in other areas who hold a degree in Law may also apply for *post-doctoral studies*, except professors at the Faculty of Law of the University of Coimbra, including invited professors.
4. The application must be accompanied by the following requirements:
 - a) Copy of the Identification Card or Passport;
 - b) Document proving the doctoral degree recognized by the University of Coimbra;
 - c) Updated *Curriculum Vitae*;
 - d) Individual post-doctoral project;
 - e) A completed and signed Application form, available on the Legal Institute's website;
 - f) Declaration of acceptance by the responsible scientific tutor.
5. The *individual post-doctoral project* must contain the following information:
 - a) Topic to be dealt with;
 - b) Branch or area of expertise;
 - c) Work plan to be developed with respective methodology;
 - d) Schedule;
 - e) Responsible scientific tutor.
6. The application can be submitted, in each academic year, in the months of January, February, May and June.

Article 5

Approval of Applications

1. The application for the *individual post-doctoral project* is submitted for approval to the Scientific Council of the Legal Institute of the Faculty of Law of the University of Coimbra.



2. When the candidate does not hold a Doctor of Law degree, approval depends on the prior opinion of the Coordinator of the Section of the Faculty of Law of the University of Coimbra, within the scope of which the *individual post-doctoral project* is integrated.
3. The application for the *individual post-doctoral project* is submitted for approval in March and April if it is presented in January or February, and in the months of July and September if it is presented in May or June.

Article 6

Program duration and research stay

1. The *post-doctoral program* begins with the approval of the application and lasts for a minimum of one year (30 ECTS – 750h/year, of which 50 are contact hours) and a maximum of three years (90 ECTS).
2. If the post-doctoral student opts for the part-time regime, the program can be extended up to six years, fulfilling a program of 15 ECTS/year.
3. Attendance at the *post-doctoral program* requires a research stay at the Legal Institute of the Faculty of Law of the University of at least one month in each of the years of the program.
4. The research stay must be specified in the report referred to in article 11, paragraph 1.

Article 7

Scientific Tutors

Professors of the Faculty of Law of the University of Coimbra with a definitive appointment can be scientific tutors of *individual post-doctoral projects*.



Article 8

Investigation conditions

1. *Post-doctoral students* are guaranteed access to the library and databases subscribed to by the Faculty of Law, research and work spaces of researchers available at the Faculty and the Legal Institute and the logistical support that is guaranteed to the remaining students of the Faculty of Law.
2. Whenever justified, the *post-doctoral student* may collaborate in research projects or in other research activities, including academic activities, with the approval of the Scientific Council of the Legal Institute and the Scientific Council of the Faculty of Law of the University of Coimbra, respectively.

Article 9

Registration and enrollment

1. The accepted applicants are notified so that the researcher can proceed with the registration through the academic management system of the University of Coimbra.
2. In the case of programs lasting more than one year, the researcher must renew the registration in the Report annually, until the conclusion of the program.

Article 10

Tuition and payment terms

1. The tuition fee for the post-doctoral program is fixed annually by the President of the Legal Institute, in accordance with the general rules of the University of Coimbra in terms of financial sustainability.
2. Payment of the annual fee is made in a single installment, upon registration and/or enrollment, or in two annual installments.
3. Withdrawal from the program through a specific form exempts you from paying installments due, but not subsequent installments.
4. If the post-doctoral student participates in research activities or in teaching activities, the amount of the tuition fee will be proportionally reduced.



Article 11

Assessment

1. The successful completion of the individual post-doctoral program implies the presentation of an activity report and the public defense of the post-doctoral conclusion work before a jury.
2. In the five days following the end of the post-doctoral program, the post-doctoral student sends the report and work referred to above, via email, to the address referred to in paragraph 1 of article 4.
3. The composition of the jury for the post-doctoral exams is approved by decision of the Faculty's Scientific Council, on a proposal from the Coordinating Council of the Legal Institute.
4. The post-doctoral examination jury is composed of three members: a doctor who is not a member of the Legal Institute, a member of the Legal Institute and the scientific tutor, who proposes the other two members to the President of the Legal Institute.
5. The post-doctoral conclusion work is defended in the three months following the end of the post-doctoral program.
6. The final result of the post-doctoral evaluation is expressed in a qualitative mention: not approved; approved; approved with distinction; approved with distinction and praise.

Article 12

Issuance of certificate

Successful completion of the program entitles the post doctorate student to the issue of a post-doctoral degree in Law, issued by the University of Coimbra, under legal and regulatory terms.



Article 13

Questions and omissions

Questions and omissions raised during the application of this regulation are resolved by deliberation of the Scientific Council of the Legal Institute, upon a grounded proposal from the President.

Article 14

Implementation

This regulation enters into force on the day following its publication.