## HOST INSTITUTION SUPPORT LETTER TEMPLATE 2024

**(Print on paper bearing the official letterhead of the host institution)**

**COMMITMENT OF THE HOST INSTITUTION FOR ERC 2024 POC Call** *[[1]](#footnote-1),*[[2]](#footnote-2)

The <<please fill in here the name of the legal entity that is associated to the proposal and may host the principal investigator and the project in case the application is successful>>, which is the applicant legal entity,

confirms its intention to engage the following 'principal investigator'

<<please fill in here the name of the principal investigator>>

should their proposal be retained.

**Performance obligations of the applicant legal entity (Host Institution) that will become the beneficiary of the HE ERC Grant Agreement (hereafter referred to as the Agreement), should the proposal be retained and the preparation of the Agreement be successfully concluded:**

The applicant legal entity commits itself to host and engage the Principal Investigator for the duration of the grant and to:

a) implement the action, as it will be described in Annex 1 and in compliance with the provisions of the Agreement, and all legal obligations under applicable EU, international and national law;

b) ensure that the work described in Annex 1 will be performed under the guidance of the principal investigator.

**For the host institution (applicant legal entity):**

Date

………………….

Name and Function

…………………. ; ………………….

Email and Signature (blue ink or digitally signed[[3]](#footnote-3)) of legal representative

…………………. ; …………………………….

Stamp of the host institution (applicant legal entity)[[4]](#footnote-4)

**IMPORTANT NOTE: In order to be complete all the above mentioned items are mandatory and shall be included in the commitment of the host institution.**

1. A scanned copy of the signed statement should be uploaded electronically via the [Funding & Tender](https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/programmes/h2020)s Portal submission service in PDF format. [↑](#footnote-ref-1)
2. This statement (on letterhead paper) shall be signed (in blue ink or digitally) by the institution’s legal representative indicating their name, function, email address and, in case of blue ink signature, along with the stamp of the institution. [↑](#footnote-ref-2)
3. The digital signature must have the same legal value (i.e. must be the electronic equivalent) of a handwritten signature and a stamped seal. [↑](#footnote-ref-3)
4. No stamp is needed if this document is digitally signed. [↑](#footnote-ref-4)