

## “Scholarship Programme for Young Professors and Researchers from Latin American Universities”

### Evaluation and selection procedure

The International Relations Unit of the University of Coimbra (DRI) receives the eligible applications verified by the Coimbra Group Office and asks the jury of the Programme constituted by professors of the University of Coimbra to evaluate and grade the applications according to the criteria specified below.

As soon as the Jury meets and reaches a conclusion the International Relations Unit have 30 days to inform the candidates individually by e-mail with delivery message, in order to respect the data protection.

The available scholarships are then allocated to the candidates with the highest final grade.

In case of a tie, the jury will give priority to applicants with special needs<sup>1</sup> and/or in a socio-economic vulnerable situation<sup>2</sup> or who have little or no international academic experience.

The grant 750€ per month (to the maximum of three months) and the travel support 1100€ will be paid after the candidate arrives to the University of Coimbra.

### Evaluation criteria:

Grading scale: 1-20

1-9 = poor (rejected)

10-13 = fair

14-15 = good

16-17 = very good

18-20 = outstanding

Criteria	Weighting factor
A – Academic skills of the applicant, experience as a professor or/and researcher (Curriculum Vitae assessment)	1 – 20 (50%)
B – Coherence between the programme proposed by the applicant and his/her academic background and experience (quality and feasibility of the working plan)	1 – 20 (30%)
C – Immediate benefits of the research visit for the academic and scientific future of the candidate and of the participating institutions	1 – 20 (20%)

<sup>1</sup> Applicants in such situations need to upload a formal document (dated, signed and stamped by the issuing organization) that specifically proves their disability. For example: declaration of honor from a medical doctor; recent medical examination, etc.

<sup>2</sup> Applicants in such situations need to upload a formal document (dated, signed and stamped by the issuing organization) that specifically proves their vulnerable situation.

**Final grade:**  $(A*50+B*30+C*20)/100$

**Jury:**

Phd.D. João Calvão da Silva – Vice Rector for External Relations and *Alumni* of  
The University of Coimbra

Phd.D. Paulo Amado Mendes – Professor of the Faculty of Sciences and Technology

Phd.D. Vanda Amaro Dias – Professor of Faculty of Arts and Humanities

In the absence of one of the members of the jury, he/she will be replaced by Silvia  
Silva Dias – Head of the International Relations Unit.