

FEUC PROGRAMME

VISITING SCHOLARS and VISITING RESEARCH ASSOCIATES

Foreword

To host international personalities in the scientific fields of economics, management, sociology and international relations provides an excellent opportunity for internationalising the teaching and research activities of FEUC. It is common and regulated practice at several international schools.

FEUC offers two types of schemes to persons of the academic and scientific world - *Visiting Scholar* and *Visiting Research Associate*, with the following goals:

- Contributing to the internationalisation of the courses taught at FEUC;
- Offering students the chance to come in touch with teachers and researchers of high merit, thereby enhancing their outlook on the value of the degree course they are taking;
- Exposing students to different teaching practices and languages, providing them with some practice prior to embarking on international exchange programmes;
- Bringing together doctoral students and teachers and researchers who can take a critical look at the formers' projects or work, and may even become mentors and, where appropriate, co-supervisors;
- Bringing FEUC faculty in close contact with different pedagogical practices and work cultures;
- Gathering FEUC faculty and teachers and researchers from other international institutions to foster scientific collaboration in projects and publications, and membership in research networks;
- Nurturing relationships that may lead to reciprocity (e.g. sabbaticals or participation in juries), ERASMUS mobility agreements, or applications for funding of international masters and doctoral programmes;
- Tightening links between research centres of the FEUC and international centres of excellence, namely by welcoming *visiting scholars and visiting research associates* as researchers of the centre;
- Fostering opportunities for FEUC media exposure.

VISITING SCHOLAR - General Conditions

1. The *Visiting Scholar* status is granted by FEUC to personalities who remain in the school for a given period and formally participate in its teaching and/or research activities, under the terms and conditions set out below.
2. Only a figure permanently resident abroad who teaches and/or carries out research at International Higher Education Institutions, or a retired person, who mostly taught and/or conducted research activity at International Higher Education Institutions, can be receive *visiting scholar* status.
3. The *visiting scholar* will sign a contract as visiting professor in the appropriate career category, without remuneration, for a maximum period of one year.
4. The *visiting scholar* will be physically present at FEUC for one or two periods in the academic year of a maximum duration of 15 days per period.
5. Without prejudice to the use of external funding, FEUC will pay for travel and subsistence expenses, as well as a tax-free *per diem* allowance (70% international subsistence allowance), up to a maximum of 5000 euros per *visiting scholar* a year.
6. FEUC offers access to the library and databases under similar conditions as applicable to its lecturers, a (shared) workspace and attendance in lectures and seminars.
7. The *visiting scholar* undertakes to associate their affiliation to FEUC with the work developed during their stay or stemming from it.
8. Every year the Director of FEUC decides how many *visiting scholars* it may host at most.
9. *Visiting scholars* for the following academic year are selected by the Scientific Board at a meeting held either in April or May of each year, based on submissions sent by the end of March of that year.
10. Each submission shall be endorsed by at least two members of the Scientific Board.
11. Submissions shall include the visiting scholar's CV, a work plan and an explanation of how the plan will contribute to furthering the objectives of this programme.

Notes:

- Submissions by previous beneficiaries are not encouraged.

VISITING RESEARCH ASSOCIATE - General Conditions

1. The status of *Visiting Research Associate* is awarded to personalities whose main mission is to carry out research and/or other forms of active collaboration with FEUC teachers and researchers, according to the following terms and conditions.
2. Only an individual permanently resident abroad who teaches and/or conducts research at Higher Education Institutions or International Research Centres as their main activity, or, if retired, has mostly taught and/or carried out research at Higher Education Institutions or International Research Centres, may be considered a *visiting research associate*.
3. The status does not constitute an employment relationship and FEUC will not make any payment either for travel and subsistence expenses or per diem to the *visiting research associate*, who is also not entitled to receive grants.
4. The *visiting research associate* will be physically present at FEUC for a minimum of two weeks (either consecutive or non-consecutive) and a maximum of six months.
5. The *visiting research associate* undertakes to associate their affiliation to FEUC with the research conducted during their stay or stemming from it.
6. The *visiting research associate* may use FEUC facilities freely for a maximum period of six months.
7. FEUC offers access to the library and databases under similar conditions as applicable to its lecturers, a (shared) workspace and attendance in lectures and seminars.
8. Every semester, the Director of FEUC will decide how many *visiting research associates* to host, depending on extant conditions.
9. Submissions for *visiting research associate* in the first semester must be made by the end of last March, and submissions for the second semester are due by the end of the previous September.
10. *Visiting research associates* who visit FEUC in the first semester will be selected by the Scientific Board at a meeting held in April or May, and those who visit in the second semester will be selected at a meeting held in October or November.
11. Submissions must be underwritten by at least two full professors at FEUC.
12. Submissions shall include the visiting research associate's CV, a work plan and an explanation of how the plan will contribute to furthering the objectives of this programme.
13. The status of *visiting research associate* may be renewed if requested and against evidence of productive collaboration with FEUC.